# Participant Agreement

BidIQ 30-Day Government Readiness Bootcamp, Founding Cohort 2026

BidIQ

This agreement is between you (the "Participant") and PropReady Labs Inc., operating as BidIQ ("BidIQ", "we", "us"). By checking the agreement box on the check-in form, or by replying "I agree" by email, you accept these terms.

## 1. The program

The 30-Day Government Readiness Bootcamp is a live, online group program that helps businesses become government-ready and visible to public-sector buyers. It includes four Wednesday classes (5:30 to 6:45 pm MT), three Saturday Labs (10:00 to 11:00 am MT), templates and worksheets, group review labs, complimentary BidIQ platform access (section 8), and access to the Federal Bid Circle community. Guided Review participants also receive one private 30-minute review.

The cohort runs from September 30 to October 29, 2026. BidIQ may reschedule a session with reasonable notice. Any rescheduled session will be recorded or replaced.

## 2. What the program does not include

The bootcamp builds readiness. It does not include live RFP assessment, review of mandatory or rated criteria, bid pricing, proposal writing or editing, or submission preparation. These are available separately through advanced programs and done-for-you services.

## 3. No guarantee of results

BidIQ does not guarantee any government contract, buyer response, meeting, vendor-list placement or other outcome. Government purchasing decisions depend on buyer needs, eligibility, competition and your own performance. Your results depend on the work you put in.

## 4. Your commitments

You agree to:

- Attend the Wednesday classes and Saturday Labs, and tell us in advance if you will miss a session
- Complete each weekly asset: target-market profile, capability statement, buyer contact list and outreach copy, and 90-day visibility plan
- Join sessions on Zoom under your full name
- Participate respectfully and give constructive feedback to other participants
- Provide accurate information about your business

## 5. Fees and refunds

The fee is $147 CAD (Standard) or $397 CAD (Guided Review), plus applicable taxes, paid in full before the program starts.

**All fees are non-refundable.** Your seat, materials, platform access and session capacity are reserved for you when you enrol. Missed sessions are not refunded; recordings are available to registered participants. If you cannot continue, contact hello@bidiq.ca to ask about transferring to a future cohort, which BidIQ may offer at its discretion. Guided Reviews must be used by November 28, 2026.

### Value promise: repeat the bootcamp once

If you feel you did not get value from the bootcamp, you may request to join a future cohort at no additional cost. Conditions:

- You attended at least 3 of the 4 live Wednesday classes
- You submitted your Week 1 target-market profile and Week 2 capability statement
- One request per participant. This promise can be used only once
- Send your request to hello@bidiq.ca by November 12, 2026, with a short note on what did not work for you
- The repeat seat is in a cohort starting within 12 months, subject to seat availability
- It covers the Standard bootcamp only. Guided Reviews and extra platform access are not included
- The repeat seat is personal, cannot be transferred, and has no cash value

Attendance is confirmed from Zoom attendance records, and asset submission from BidIQ's records.

## 6. Confidentiality

You will keep confidential any business information other participants share in sessions, labs or cohort communications, and will not use it for any purpose outside the bootcamp. Do not share Zoom links, recordings, cohort materials or platform access with anyone outside the cohort, and do not post them in the Federal Bid Circle or any public space.

## 7. Program materials and your work

BidIQ owns all program materials, including slides, templates, worksheets, frameworks and recordings. You receive a personal, non-transferable licence to use them for your own business. You may not copy, resell, redistribute or use them to train or coach others.

You own the assets you create for your business, including your target-market profile, capability statement, contact list, outreach copy and 90-day plan, including any you create on the BidIQ platform.

## 8. Complimentary BidIQ platform access

Your enrolment includes a standard BidIQ account, plus complimentary access to the capability statement tool, from the date your access is activated until **November 5, 2026**:

- **Business profile builder and procurement code lookup** (such as UNSPSC and NAICS): included as part of every BidIQ account, with no separate grant or expiry
- **Opportunity tracker:** included as part of every BidIQ account, with full functionality (search, tracking and export), with no separate grant or expiry
- **Capability statement builder:** granted to you individually for the bootcamp, with unlimited use through November 5, 2026

Bid analysis tools (including Bid Clarity checks), proposal tools, saved alerts, bid tracking add-ons, and other paid toolkit features are not included and are not unlocked by your bootcamp enrolment.

After November 5, 2026, your capability statement access reverts to the standard free limit for a standalone account. Your business profile and opportunity tracker access continue as part of your standard account. You will not be charged unless you choose to upgrade, and no payment card is required for the complimentary access described here.

Access is for you and your business only and may not be shared. Your use of the platform is also subject to the BidIQ Terms of Service and Privacy Policy at bidiq.ca. Opportunity and award information comes from public sources; verify details with the issuing buyer before acting on them.

## 9. Recordings

Live sessions may be recorded as described in the recording consent on the onboarding form. Recordings are shared only with authorized BidIQ personnel and registered participants through a protected link, and are not used publicly without your separate written consent.

## 10. Logo and business showcase

If you upload your logo to the shared logo folder, you agree that BidIQ may display your logo and business name on LinkedIn to showcase businesses participating in the founding cohort. You may withdraw this permission at any time by emailing hello@bidiq.ca, and we will not use it in future posts.

## 11. Testimonials and results

BidIQ will not publish your name, results, quotes or video testimonial without your separate written permission, including approval of final wording.

## 12. Community conduct

The Federal Bid Circle is a free, open LinkedIn community that includes members outside this cohort. Share only what you are comfortable making public. Harassment, discrimination, spam or unsolicited sales pitches to other members are not permitted. BidIQ may remove anyone from the bootcamp, platform access or community for serious or repeated misconduct, without refund.

## 13. Your information

We collect the information you provide on the onboarding and check-in forms, on the BidIQ platform, and during the program to deliver the bootcamp, communicate with you about it, measure your progress and improve our programs. We do not sell your information. Marketing emails are sent only if you opt in, and you can unsubscribe at any time.

## 14. Limitation of liability

The program and platform provide educational information and guidance, not legal, financial or procurement advice. You are responsible for decisions you make for your business. To the extent permitted by law, BidIQ's total liability relating to the program is limited to the fee you paid.

## 15. General

This agreement is governed by the laws of Alberta and the federal laws of Canada that apply there. If any part is found unenforceable, the rest remains in effect. Questions: hello@bidiq.ca.